

Town of Ridgefield  
Parking Authority Special Meeting  
February 27, 2025 – 8:00 a.m.  
Town Hall Lower Level Small Conference Room, 400 Main Street, Ridgefield, CT  
MEETING MINUTES - APPROVED

**Members present:** J. Wilmot, E. Burns, M. Recck

**Members absent:** None

Chairman Recck called the meeting to order at 8:08 a.m.

1. Approval of minutes from January 16, 2025. Mr. Recck moved, and Ms. Wilmot seconded, approval of minutes for 1/16/25. Motion passed 3 – 0.
2. Parking Enforcement Officer report. Mr. Yarrish could not attend the meeting.
3. CVS/USPS lot discussion
  - a. USPS follow up with Sen. Blumenthal. Mr. Recck had no further updates. Mr. Marconi stopped into the meeting and mentioned that he had heard from Congressman Himes' office, who apparently had a discussion with the USPS representative (Scott Slusher) about the lot use, with some indication of possible movement on this issue.
4. Review draft agreements
  - a. Regency Centers, 404-424, 424R & 426 Main Street. Ms. Burns emailed the property manager for Regency and a senior leasing agent but didn't hear anything back. The email was sent from her town email and apparently wasn't received. She emailed from her own address and learned that the property manager is not longer with the company. She followed up with a leasing agent and obtained a new contact name. She will set up a meeting with the new property manager, along with Mr. Recck to discuss a revised agreement.
  - b. Fairfield County Bank Insurance Services, 401 Main Street. Mr. Recck submitted the final agreement to FCBIS some time ago and never received a response. A second email was also not responded to. It's possible that the town email addresses are being caught in the recipients spam filters. He will try again to contact FCBIS to obtain signatures on the final agreement.

5. Parking data review. There were 208 violations issued in January, an increase of 16% compared to December. Daily parking fees in the Branchville Train station lot were 178, an increase of 47% from December. There were just 3 violations for parking in an EV space without charging. However, there 61 violations listed as Branchville Train Station no permit compared to just 6 in December. M. Recck will follow up with Mr. Yarrish about that number.

Adjournment. Ms. Burns moved, and Mr. Recck seconded a motion to adjourn at 8:45 a.m. Motion approved 3 – 0.

Respectfully submitted,  
Ellen Burns